



Blackhills Scout Camp Booking Secretary  
 Jacqueline Craven  
 2 Derwent Avenue, Wilsden  
 Bradford, BD15 0LY  
 Local Telephone Number: **0300 020 0651**  
[www.blackhillscampsite.org.uk](http://www.blackhillscampsite.org.uk)

# Blackhills Scout Campsite

Booking Application 2021 VERSION

Name:

Address:  Post Code:

Telephone Number:  E-mail:

Name of Group/Organisation:

Type of event:  Approx. Numbers:

Arrival (Day & Time):  Departure (Day & Time):

**Weekend arrivals, site opens from 6.00pm, Friday. (Early access only by prior arrangement).**

<input type="checkbox"/> Rhodes Hut (36)	<input type="checkbox"/> Grimley Centre (16)	<input type="checkbox"/> Joseph Eaton Centre	<input type="checkbox"/> Camping	<input type="checkbox"/> Day / Evening Visit
Please indicate your preferred location / site number:				

Please e-mail **this completed form and the signed Terms and Conditions Form below** to the Booking Secretary at [bookings@blackhillscampsite.org.uk](mailto:bookings@blackhillscampsite.org.uk)

Once your booking has been provisionally accepted and you have been issued with a booking reference, please send your Deposit / Full Payment by bank transfer to **Sort Code 20-11-81 Account Number 50018295 Account Name Blackhills Scout Campsite**. Please ensure your payment is sent quoting your booking reference. Our preferred method of payment is by bank transfer. If you wish to pay by other means, please discuss this with the Booking Secretary.

The Non-returnable deposit amounts are £50 for Buildings and £10 for Camping. Your booking will not be confirmed until your deposit has been received. For building bookings (in line with other campsites and activity centres) we require settlement of the invoice FOUR WEEKS prior to the date of your arrival. For camping bookings, we require full payment on arrival. If payment is not received by the due date, then your booking will be cancelled and you will forfeit the deposit paid.

Dogs are allowed on site, providing they are on a lead at ALL times, we regret our management policy is to NOT allow dogs into any of our buildings.

Any additional information or special requirements (e.g. disabled):

Your booking is provisional for 14 days ONLY & confirmed only upon receipt of booking & agreement forms & payment/deposit. You must agree & sign the agreement between the site, yourselves & send full settlement on time. An invoice will be sent to you and a receipt can be issued on request.

### IMPORTANT DECLARATION

I declare that all adult member of the group are DBS approved and suitable to work with children under the age of 18. (Members of the Scout Association must hold the relevant 'Nights away' permit). I have read and signed the campsite rules (below) and will ensure that the group is aware of them and will abide by them at all times. A copy of the signed rules must be returned with this booking form.

I consent to my personal data being collected for the purposes of responding to this enquiry. (Your data will be held in accordance with our Privacy Policy to be found at [www.blackhillscampsite.org.uk](http://www.blackhillscampsite.org.uk) on the Downloads page - see also item 13 on T&C below.)

Signed:  Position:  Date:

<b>For Office Use Only</b>	Entered by :	:	Reference No	
Site Allocation Checked		Confirmation Sent	Activity Forms Sent	



## Terms and Conditions of Booking

1. A booking is not considered confirmed until a booking form and deposit has been received. Evidence of Insurance and Adult Checks (see 9 below) should also be sent to the Booking Secretary for all non-Scouting bookings.
2. Provisional bookings will be held for 14 days, after which the dates will be made available to other groups. (We do not send reminders.)
3. Full settlement for a booking must be made within 28 days of the start of the booking. Failure to do so will mean no access or your booking dates will be re-offered to others.
4. Cancellations may be made up to 28 days before your booking with return of your deposit. Later cancellations will result in loss of your deposit and a cancellation charge of 50% of the booking fee.
5. Year-round bookings for sole use of the campsite is not possible. However sole use during the winter months may be considered. If you wish to have sole use, please contact the Booking Secretary as additional charges will apply.
6. A confirmed booking is deemed to be a contract between the BMC and the Group, not the individual, making the booking.
7. The BMC reserves the right to cancel any booking. An explanation and a refund of all monies paid to Blackhills Scout Campsite will be made if the booking is cancelled by us, although we shall not be liable for any other expenses incurred by your group in connection with your event.
8. Unless specifically agreed, and subject to any additional charges, all weekend bookings allows entry to site and buildings from 6pm on Friday and departure by 4pm on Sunday.
9. The group leader confirms that they have
  - a. Read the Campsite Rules and will communicate these to their party and ensure they are kept and that:
  - b. The group has full public liability and personal accident and medical expense insurance cover.
  - c. All adults with the group have been deemed suitable to work with children and young people through their organisations.
  - d. The group accepts responsibility in putting right any damage caused during their visit.
  - e. The group is responsible for its own first aid, fire safety and security.
  - f. The group will co-operate with instruction or requests from the volunteer Warden or members of the BMC during the booking.
10. We ask that site users do not move electrical appliances from their current locations. Additional electrical items may only be used on site after agreement with the BMC and proof of inspection for electrical safety. Agreement to use other items will be limited as we have little spare power capacity on site.
11. CCTV is in operation in areas of the campsite for security purposes. This is managed in accordance to our CCTV policy.
12. Copies of all site policies, procedures and risk assessments are available on request.
13. Personal data collected in the course of this booking will be retained in accordance with Blackhills Privacy Policy to be found at [www.blackhillscampsite.org.uk/downloads](http://www.blackhillscampsite.org.uk/downloads) scroll down to Privacy Statement.pdf.

Signed:

Position:

Date:

Signed:

Date:

For Blackhills Scout Campsite

(Use an electronic signature or fill the signature block in in CAPITALS if returning form by e-mail.)

Revision date Feb 2021